# Guide to Activating Your ESB ESOP Market Portal Account

Step 1:

Users will receive an email from no_reply@registration.pwc.com and will be instructed to click on 'Activate your account'. If email does not appear in your **inbox**, please check your **Spam** folder for an email from the above email address.

This account activation will be valid for 7 days. If not completed within 7 days, a new account activation link will be sent out.

This activation email will look similar to the example below:
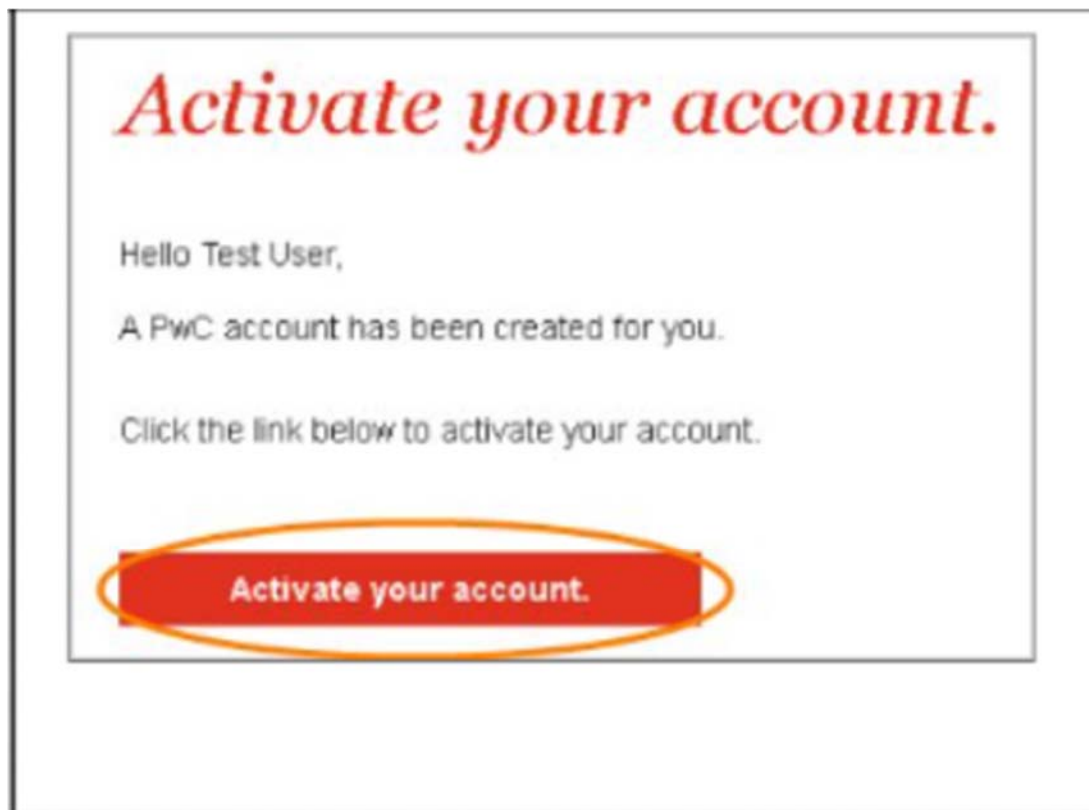
Step 2:

When users click on the 'Activate your account' button they will be instructed to confirm email address, choose a password (obeying rules highlighted in green below), confirm their password, enter their phone number for their one-time verification code and click 'Submit'. All of these fields will be mandatory to set up an account. Ensure the phone number entered is valid as it will be needed in the next step to verify the account.

When entering the phone number, select the country code in the dropdown (for Ireland this is '+353'), then when entering the phone number in the box on the right-hand side, drop the beginning '0' and continue with entering the phone number.

Step 3:

When the 'Activate your account' details have been submitted, users will be brought to the next step where they can choose to receive their one-time verification code either by text or call. Click 'Send' after an option is chosen.

Step 4:

Users then enter the code received by text or call and click 'Submit'. You can receive a new one-time verification code by clicking 'Resend code' or can request a new method 'Select different method'.

pwc

One time verification code sent.

Enter one ti

Submit

❷ I didn't receive a code

Resend code | Select different method

Step 5.

When the account has been successfully activated, users will receive a message confirming this.

You can now close the activation browser/window and then go to the ESB ESOP Market Portal (www.esbesopmarket.ie).